

South Berwick Public Library

Advisory Board Meeting Minutes

September 15, 2020 Zoom Meeting at 7:00 PM

Attendees: Karen Eger, David Gagnon, Hilda Howell, Katherine Gilchrest, Mike Siebach

Unable to attend: Mark Dutra

The June minutes were approved with David motion and Katherine seconded. Hilda will attest the minutes and give them to Barbara or Karen.

Old Business: Handicap Ramp: Karen received an email from Perry that the Request for Proposal is almost ready to go out. Need to get cost estimates. Karen answered questions that Yes the design goes with it. Mark Lassel and Co did the design and its still relevant and useful. Discussed potential construction companies- Great Northern Builders were previously interested. David mentioned Dynamic Solutions of South Berwick. Katherine said construction companies may refer too.

New Business: Recap of the Library Re-Opening in July.

Karen reported that it was "pretty rough". They were concerned that it was safe enough. Not offering all the services before covid but computer access has been important. Children's programs in the virtual format are unsatisfying, time consuming and not a huge participation. Preparing for fall offerings virtually. Patrons are taking out a lot of books at a time. Less patrons. Patrons are allowed to browse. There is a three day quarantine of books being returned.

Our schools all have libraries too. Karen will see what they may need for help.

Together We Vote Virtual Event: September 22, 2020

On National Voter Registration Day with our sister city of Tuskegee, Al the video that was made in both cities will be shown. Voters were interviewed about their voting experience. The transcript was made into a book with the cover designed by Hanna Bulger graphic designer from South Berwick. It will be live-streamed on FB too.

The library is also taking voting registration applications to assist Barbara Bennett. Hilda reported that she, Cheryl Harmon and Susan Gagnon will also be doing this in front of Civil Consultants office on several occasions in Sept.

Meeting Room Policy: We reviewed the policy, no revision was needed. It was approved with David making a motion and Mike seconded.

Community Bulletin Board review:

Discussed the difference between an event and promotional materials such as church suppers, fairs or support groups. Karen decides how long a poster will remain on the board and removes if it has expired. The last two statements cover the appropriate use of the board using the Library Directors discretion. The policy was passed with David making the motion and Katherine seconded.

Meeting adjourned at 7:57PM Our next meeting will be October 20, 2020

Respectfully submitted by Hilda Howell

